

	<h2 style="margin: 0;">MCTC Board Meeting Minutes</h2> DRAFT	
	Date:	Wednesday, 9 th April 2025
	Time:	7.30PM
	Location:	The Hub
	Public/Board Only	Board Only
Directors Attending:	Lesley Jones (LJ) Jenny Rennie (JR) Annie Tordoff (AT) Dave Mealand (DM)	
Staff attending:	Suzanne Pender (SP) (Teams)	
Public attending:	-	
Apologies:	Bob Jones (BJ)	
Chaired by:		
Minutes by:	Aukje Delnooz	
Meeting is quorate:	Minimum 3 directors	
Declaration of Interests	None	

Agenda Points	Summary/Discussion/Feedback	Actions/Decisions	Person resp.	Date due
1 Welcome & declarations of interest	DM notes that he is sauna supplier (having been awarded the tender) as well as MCTC Chair. (This declaration to be added in future meetings as long as sauna is relevant) Condolences to mine staff re death of Diego. MCTC to write to offer our sincere condolences.	Action: SP to draft and circulate condolence message to all MCDC group directors and then send to mine.	SP	asap
2. Minutes of last meeting	Proposed: AT, seconded LJ Matters arising:	Action: AD to put minutes in Dropbox	AD	Done

	<p>Work party Saturday 12th April: moving boats and make space for sauna and put up tent. SP has ordered a skip to arrive next Thursday and be picked up the Monday after.</p> <p>Consideration: Do we need to clip trees when sauna is being placed? Overhang could cause fire risk.</p> <p>Discussion was had regarding LAMA's fee reduction request and a possible harbour fee discount for start-ups. Decision: no reductions. LAMA also requested a pontoon for all their dinghies under the steel walkway. To be discussed after the summer.</p> <p>Signage from road? Ask MCC to lobby Highland Council for sign announcing our harbour/sauna.</p>	<p>Decision: No reduced fees for LAMA or start-ups.</p> <p>Action: additional pontoon for dinghies to be discussed in September, with advice from CAOLAS.</p> <p>Action: SP to contact MCC for support to get more signage from Highland Council for Harbour</p>	<p>All</p> <p>SP</p>	<p>September 2025</p> <p>14/5/25</p>
<p>5. Financial reporting</p>	<ul style="list-style-type: none"> Financial update: finished in better position than expected. P&L for March loss of £7K, loan of £25K from MCDC. P&L for year: turnover £260K, cost of sales £139K, gross profit £120K Admin costs £211K, other income coming in (MCDC): £74K, profit after tax: -£17K (projected £25K loss, so better than expected). If café does well this year, we could break even. Need to improve marketing for café and other assets (e.g. available berths on pontoons, bikes, sauna slots etc.). SP to create working group with Gill, Katy, Jess, AT. KPIs: updated to Xero. Not much info needs to be discussed tonight. Fuel prices have come down. Budget for 2025: all have seen copy of budget. Happy for this to go forward. 	<p>Action: SP to create working group to improve our marketing/publicity, with Gill, Katy, Jess, AT</p>	<p>SP, AT, Gill, Katy, Jess</p>	<p>14/5/25</p>

6. Staffing	Seasonal Harbour Master starts 14 th April. Aiming to cover hours between 8.00-20.00 every day throughout summer. Possibly using volunteers for middle of the day. (Telephone availability of Harbour Master after hours worked well last season).			
7. Board	Frequency board meetings decided. Treasurer: discussed under 2.	Decision: monthly meetings between April and September, once every two months out of season.		
8. AOB	Suggestion to set up a Harbour Forum (CAOLAS, LAMA, Watersports) quarterly for networking and coordination. All agree. Watersports Club would like a hard standing BBQ. Stainless steel one is being ordered for this summer and will discuss other option after season. SP is working together with Annabel from CAOLAS to create a model for all local community organisations to share resources (e.g. discount for shared insurance and accountancy fees, sharing grant info etc.)	Action: SP to set up a quarterly Harbour Forum for networking and coordinating activities (MCTC, CAOLAS, Watersports, LAMA)	SP	14/5/25

Meeting closed at 21.20

Next Meeting	Date	Wednesday 14 th May 2025	Time:	7PM
	Location	Hub	Board Only/Public	Board Only
Minutes approved	Date:	Sign:	Name	

Overview of 2025 meetings:

Proposed dates MCDC	MCTC (monthly between April- Sept, then once every two months)	MorVolts
	9th April – Hub	End of April: simple resolution by email re donation to MCDC
6 th May – Hub (Budgets)	14th May - Hub	
3 rd June – Village Hall (public meeting, starting at 7pm)	11th June – Hub	30 th June - Hub
-	9th July - Hub	
5 th August – Hub	13th August – Hub	
-	10th September - Hub	
7 th October – Village Hall, AGM	-	27 th October - Hub
-	12th November - Hub	
2 nd December – Hub	-	