

	MCTC Board Meeting approved minutes	
	Date:	Wednesday 10 th September 2025
	Time:	7.00PM
	Location:	The Hub
	Public/Board Only	Board Only
Directors Attending:	Dave Mealand (DM) Bob Jones (BJ) Jenny Rennie (JR) Lesley Jones (LJ)	
Staff attending:	Suzanne Pender (SP)	
Apologies:	Annie Tordoff (AT)	
Chaired by:	Dave Mealand	
Minutes by:	Aukje Delnooz	
Meeting is quorate:	Minimum 3 directors	
Declaration of Interests	DM is sauna supplier (having been awarded the tender) as well as MCTC Chair. (This declaration to be added in future meetings as long as sauna is relevant). Café will be discussed, AD works at Café. No other declarations.	

Agenda Points	Summary/Discussion/Feedback	Actions/Decisions	Person resp.	Date due
1 Welcome & declarations of interest				
2. Minutes of last meeting	<ul style="list-style-type: none"> - Winter maintenance list: SP still to sort through general task list and create winter maintenance list for harbourmaster (to include new bin store). - Bin store to make: SP to check with harbourmaster to see if there's enough wood leftover from shed. - Harbourmaster now doing evening round to check if everyone has paid. - Bike insurance: SP has received quote today. Needs to be added into budget next year. - Still more clarity needed regarding finances between MDCD and MCTC. 	<p>Action: SP to make winter maintenance list for harbour master.</p> <p>Action: SP to check with harbour master if there's enough wood leftover from shed for bin store.</p>	<p>SP</p> <p>SP</p>	<p>15/10/25</p> <p>15/10/25</p>

	<ul style="list-style-type: none"> - Insurance has agreed we can claim for tools from burnt down shed. Up to £5K. - Staff appraisals were finalised. - H&S implementation has started (SP/LJ) 	<p>Action: LD and Adeline to look at cost of tools and tools already bought.</p> <p>Action: BJ to think of particular tools we might need for harbour. Action: SP to speak to harbour master re tools he might need.</p>	<p>LD/ Adeline</p> <p>BJ</p> <p>SP</p>	<p>15/10/25</p> <p>15/10/25</p> <p>15/10/25</p>
<p>3. Operations</p>	<p>Harbour: had a good season. Bar has been great. Proposal: next season longer opening hours: 3-8, rather than 4-7pm.</p> <p>Bike hire has been up this year.</p> <p>Stretch tent has been a good investment, but could do with sides.</p> <p>Some boats have caused damage to lights on pontoons.</p> <p>Closing 30th Sept (closing bar, taking tent down), HF will leave and AG will start winter maintenance as well as some jobs in the Hub and at Hydro.</p> <p>Sauna: Needs lighting for winter opening. DM happy to go down to £400/month over winter. SP to speak to supplier: wood needs to be really dry and small.</p> <p>Café: came into profit this month. Hoping to break even in September, whilst Madi is away (will be back before Mull Rally). Buying in cakes. Discussion was had about pricing.</p> <p>Plans for winter: proposed schedule of activities until start Nov. Additional suggestion: opening café as a wine bar 1 night a week, e.g. 6-9pm. All agree. Evening to be decided.</p> <p>Staff accommodation now sorted: Madi is in Miners' Court. Thank you to LJ for offering her house to Madi over summer.</p>	<p>Action: SP to look at price for stretch tent sides for next year.</p> <p>Action: SP to contact boat owners regarding repair costs for damage on pontoons.</p> <p>Action: SP to speak to AG re accompanying Douglas if needed.</p> <p>Action: DM to get motion sensor lights on shed and soft lights inside sauna for winter.</p> <p>Action: SP to speak to supplier regarding the wood for the sauna (needs to be dry and small)</p>	<p>SP</p> <p>SP</p> <p>SP</p> <p>DM</p> <p>SP</p>	<p>15/10/25</p> <p>15/10/25</p> <p>15/10/25</p> <p>15/10/25</p> <p>15/10/25</p>

	<p>Fuel station update: Some staff members struggle to lift the fuel lids safely. Hydraulic lift would cost £10K. Solution: AG can do it during winter and BJ will see if he can devise another solution.</p> <p>Gym plans: 2 similar quotes received (both around £15K). A community consultation was carried out. SP has done scope: reconditioned equipment, 3-year warranty. SP has spoken to MCT, who can provide £10K towards it. Gym working group to look at finances in more detail on Friday.</p>			
4. Financial and performance reporting	<p>August turnover 50K Gross profit 28.3K Net profit: 24.8K year to date, close to where we anticipated. Cost of sales still concern. Suggestion: might be because of carrying stock?</p> <p>Meeting between MCTC/MCDC last week. We need to get our budget finished by end of November, so they can get theirs done by February.</p>	Action: SP to ask Adeline to create a draft budget, for board discussion.	SP / Adeline	asap
5. Staff	<p>Staff members finished already: Gill, Hamish, Iona. Heather will finish end of September. Café staff now: Sam, AD, Indigo. RemComm meeting coming up next week.</p>			
6. Stakeholder messages /new stories to cascade	<p>Isla is preparing Newsletter: calendar, JR will speak to Jim Manthorpe. Season at harbour. Thanks for using the sauna, it'll stay open over winter, with added lighting.</p>	Action: JR to speak to Jim Manthorpe re calendar	JR	15/10/25
7. AOB	<p>Watersports Club lease is done and sent to Walter H, who will respond after the 15th September with the dimensions.</p>			

Meeting closed at 20.25

Next Meeting	Date	Wednesday 15 th Oct 2025	Time:	7.30PM
	Location	Hub	Board Only/Public	Board Only
Minutes approved	Date:	Sign:	Name	

Overview of 2025 meetings:

Proposed dates MCDC	MCTC (monthly between April-Sept, then once every two months)	MorVolts
7 th October – Village Hall, AGM	15 th October - Hub	27 th October - Hub
-	12th November - Hub	
2 nd December – Hub	-	