


MCTC BOARD MEETING – Minutes (Wednesday 18th March 2026, 7pm)

	MCTC Board Meeting Minutes DRAFT	
	Date:	Wednesday 18 th March 2026
	Time:	7pm
	Location:	Hub
	Public/Board Only	Board Only
Directors Attending:	Annie Tordoff (AT) Bob Jones (BJ) – second half of the meeting Lesley Jones (LJ) Jenny Rennie (JR) Suzanne Pender (SP)	
Staff attending:	Lilia Dobrokhodova (LD) minutes	
Apologies:	Dave Mealand (DM)	
Chaired by:	Annie Tordoff	
Minutes by:	Lilia Dobrokhodova (LD)	
Meeting is quorate:	Yes, minimum 3 directors	
Declaration of Interests	DM is sauna supplier (having been awarded the tender) as well as MCTC Chair. (This declaration to be added in future meetings as long as sauna is relevant). BJ is being paid for work at the Marina. Café will be discussed, LD works at Café.	

Agenda Points	Summary/Discussion/Feedback	Actions/Decisions	Person resp.	Date due
1 Welcome & declarations of interest	Declarations added above			
2. Minutes of last meeting	Minutes of last meeting approved: JR proposed, DM seconded. Matters arising: on the agenda			

3. Operations	<p>See operations manager report.</p> <p>HARBOUR – board asked what was needed to start the season.</p> <p>Harbour jobs – list of jobs available.</p> <p>Think about food offering for the harbour if the Thursday night is not working out in the café.</p> <p>Watch HM budget, overspent but due to the insurance expenses.</p> <p>CAFÉ – Directors discussed cafe and stressed importance of keeping to budget to prevent loss, whilst ensuring standard is high. Weekly review with Robert for support/feedback</p> <p>Tenancy agreement will be tied to the job – note to rem com about arrangement for the café manager, going through the payroll and been agreed by EQ.</p>	<p>All help if required.</p> <p>BJ will provide quotations for the work. May need to order more wood from George.</p> <p>Send Robert the tenancy agreement.</p> <p>Chase KMASS to do the moorings and pontoons inspections.</p> <p>Harbour lease to be redrafted.</p> <p>Get signing in book for gym users.</p> <p>Set up WhatsApp group for gym users.</p>	<p>All</p> <p>BJ</p> <p>SP</p> <p>SP</p> <p>SP</p> <p>SP</p> <p>HM</p> <p>SP</p> <p>Admin team</p> <p>SP</p>	<p>Ongoing</p> <p>End of wc 23.03.26</p>
4. Finance	i)Draft Budget 26/27			

	<p>Draft budget – 3% increase on everything. NO MCDC subsidy. The MCTC board formally approved the budget for the new financial year.</p> <p>ii) P&L Feb 26</p> <p>Turnover for Feb is around £17.5K with the cost of sales around £11.5K, gross profit of £6.3, other income £8.2K, Admin costs £20.6k, profit after tax is minus £6K.</p>			
5. Staffing update – include accommodation policy	<p>Robert started in the café.</p> <p>Quentin and Heather will be back from April. Quentin will be helping with the bar again. Heather will be 7 days on, 7 off with the Harbour Master.</p> <p>Isla is due to start maternity leave, dates tba.</p>			
6. Stakeholder messages/new stories to cascade	<p>FUEL – cascade the message that we change fuel price at each delivery. Put this message out on social media and in newsletter that is due at the end of March. Look into locking nozzles when we are low on fuel.</p> <p>Café will be open 4 days from April. All trading facilities advertised in De tha Dol.</p> <p>Thanks to Isla Robertson for Social Media policy and the researched approach to it.</p>		<p>SP/Isla/ Samantha</p> <p>Isla</p>	
7. AOB	<p>Safeguarding policy – work in progress. Jenny put her name down as a Safeguarding officer. This is also important for the gym users under the age of 18.</p> <p>Live Life Morvern newsletter – board reviewed contribution to LLM, from draft by Annie</p>	<p>SP to send the policy to MCDC, MCTC and MorVolts directors. All email JR with any comments etc.</p> <p>AT to send to Henriette</p>	<p>SP/JR</p>	<p>23.03.26 for one week to return comments.</p>

Meeting closed: 20.30

Dates for 2026 MCDC group meetings:

MCDC	MCTC	MorVolts
	Wednesday 21 st January Hub Meeting Room	Thursday 22 nd January Teams (no in person)
Tuesday 17 th February Hub Meeting Room	Wednesday 18 th February Hub Meeting Room	
	Wednesday 18 th March Hub Meeting Room	Tuesday 17 th March Teams (no in person)
Tuesday 21 st April Public – Lochaline Village Hall (booked)	Wednesday 15 th April Hub Meeting Room	
	Wednesday 20 th May Hub Meeting Room	Tuesday 19 th May Teams (no in person)
Tuesday 16 th June Hub Meeting Room	Wednesday 17 th June Hub Meeting Room	
	Wednesday 15 th July Hub Meeting Room	Tuesday 21 st July Teams (no in person)
Tuesday 18 th August Hub Meeting Room	Wednesday 19 th August Hub Meeting Room	
	Wednesday 16 th September Hub Meeting Room	Tuesday 15 th September Teams (no in person)
Tuesday 20 th October - AGM Public – Lochaline Village Hall (booked)		
Tuesday 27 th October Hub meeting room		
	Wednesday 18 th November Hub Meeting Room	Tuesday 17 th November Teams (no in person)

Tuesday 15 th December Hub Meeting Room		
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